

Meeting Minutes
July 22, 2003
Inter-Agency Management Integration Team (IAMIT)

Approval: *Michael A. Wilson*
Michael A. Wilson (B5-18)
Ecology IAMIT Representative

Date: 8/26/03

Approval: *W. Wade Ballard*
W. Wade Ballard, Chairperson (A5-12)
DOE IAMIT Representative

Date: 8/26/03

Approval: *Jim E. Rasmussen*
Jim E. Rasmussen (H6-60)
ORP IAMIT Representative

Date: 8/26/03

Approval: *Nick Ceto*
Nick Ceto (B5-01)
EPA IAMIT Representative

Date: 8/26/03

Minutes Prepared by:

Approval: *Eileen Murphy-Fitch*
Eileen Murphy-Fitch (A4-25)
Fluor Hanford, Inc.

Date: 8/25/03

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EDMC

Aromi, E. S.	CHG	H6-63	McKarns, T. C.	RL	A5-15
Ballard, W. W.	RL	A5-12*	McCormick, M. S.	RL	A5-11
Bartus, D.	EPA	B5-18	Miskho, A. G.	FH	N1-26
Bilson, H. E.	RL	A3-04	Morrison, R. D.	FH	A4-25*
Buxbaum, M. E.	FH	B3-53	Niles, K.	OOE*	
Cameron, C.	EPA	B5-01	Piippo, R. E.	FH	A5-25*
Clark, C. E.	RL	A5-15	Price, J.	Ecology	B5-18
Cusack, L.	Ecology	B5-18*	Rasmussen, J. E.	ORP	H6-60
Dagan, E. B.	RL	A5-15	Robertson, J.	FH	S4-49
Faulk, D. A.	EPA	B5-01	Rodriguez, H. M.	RL	A5-15*
Fowler, S.	CHG	H6-22	Schepens, R. J.	ORP	H6-60
Gadbois, L.	EPA	B5-01	Schlender, M. W.	RL	A7-50
Gay, R.	CTUIR*		Sherman, Y. T.	RL	A7-75
Goldstein, M. L.	EPA	B5-01	Skinnarland, E. R.	Ecology	B5-18*
Hebdon, J. B.	RL*	A5-12	Sobczyk, S.	NezPerce*	
Hedges, J.	Ecology	B5-18	Stanley, R.	Ecology	Lacey*
Henry, D.	ODOE*		Todd, M. E.	FH	E6-35
Hertzel, J. S.	FH	A5-25*	Turner, J.	Ecology	B5018*
Jim, R.	Yakama*		VanLeuven, D. B.	FH	H5-20
Jones, G. A.	ORP	H6-60*	Wilson, M. A.	Ecology	B5-18
Marvin, M.	RL	A7-75	Administrative Record	EDMC	H6-08*
Mattlin, E. M.	RL	A5-15*			

* w/Attachments

Inter Agency Management Integration Team Meeting
EPA Conference Room, 712 Swift Blvd., Richland
July 22, 2003

10:30 a.m. Discussion of Management of "Official Use Only" Documents

10:45 a.m. Agency Issues for Consideration by the Hanford Advisory Board in 2004

11:00 a.m. Adjourn

INTER-AGENCY MANAGEMENT INTEGRATION TEAM (IAMIT)

July 22, 2003

Discussion of Management of "Official Use Only" Documents (Cliff Clarke, RL)

The U.S. Department of Energy (RL) led a discussion on the management of "Official Use Only" (OUO) information. The Secretary of Energy issued a memorandum to all departmental elements in May 2002 entitled "Safeguarding Information Pertaining to Weapons of Mass Destruction and Other Sensitive Information." This memorandum was developed in response to the direction issued by the Office of Homeland Security. The U.S. Department of Energy directed departmental elements to ensure that appropriate mechanisms are in place to identify and safeguard information that pertains to weapons of mass destruction or that could be misused to harm the security of the United States or its people. The policy further states that "even if a reviewer feels the information must be made accessible to the public because of other reasons (such as legal requirements, contractual agreements, public interest, etc.), it must be correctly identified as sensitive so decision makers can weigh the need to protect DOE interests against the need for an informed citizenry."

RL issued a procedure in June 2003 to implement this process. An agreement will need to be reached between the agencies on the implementation and implications of this process. Agreements will also need to be reached with the State of Oregon and the Tribes.

Issues to be addressed:

- What measures would be necessary at public reading rooms (i.e., sign-ins, etc.)
- Challenges to any non-disclosure statements/requirements
- Equity of application – HAB members can get the full version of a document. If a HAB member files a request as a member of the public or special interest group, they may be provided a redacted one.

Many Tri-Party Agreement generated documents fall under the criteria for OUO. A protocol is in place wherein the transmittal letter for a UOU document will be scanned into the Administrative Record with a note stating that a hardcopy of the attachment is available via the Administrative Record.

Action: Provide Ecology and EPA with the DOE Order and RL Implementing Directive

Actionee: Cliff Clark, RL

Action: Invite RL Security to the August 29, 2003, IAMIT

Actionee: Cliff Clark, RL

Agency Issues for Consideration by the HAB in 2004 (Yvonne Sherman)

RL is leading the effort to create a list of issues on which the parties want advice from the Hanford Advisory Board in FY 2004.

Action: Refine list of priorities by developing a list of what is needed and when it is needed. This will be discussed at the August 26, 2003, IAMIT. This should be finalized prior to the September 2003 HAB Meeting.

Actionee: Yvonne Sherman/Dennis Faulk/Joy Turner/Gregory Jones

ATTENDEES

Inter Agency Management Integration Team
July 22, 2003

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Official Use Only (OUO) Criteria

Specific Criteria That Should Be Used In The Identification Of OUO Include The Following:

- a. Special Nuclear Material (SNM) Or Other Hazardous Material (Including Radiological, Chemical, Or Biological) With A Potential To Cause Mass Destruction.
 - Inventory quantities. **Note:** This does not include SNM reported to the nearest metric ton (MT) or the number of gallons of radioactive waste.
 - Storage locations (rooms, material balance areas, grid coordinates). **Note:** General information such as “stored on the Hanford Site” or “stored in the 100 Area” is not sensitive.
 - Movement information (actual routes, times, and identification of the truck or trailer).
 - Vulnerability information (weakness or system susceptibility that can be exploited).
- b. Security Forces
 - Number of personnel on duty.
 - Number of personnel in reserve.
 - Post locations.
 - Post orders.
 - Types of armament.
 - Armory location.
 - Ammunition storage locations.
 - Numbers of special response vehicles.
 - Storage locations of special response vehicles.
 - Tactics used when responding to incidents.
 - Radio and communication capabilities.
 - Security force capabilities.
 - Force-on-force scenarios.
 - Limited scope performance test scenarios.
 - Scenario results, conclusions, and lessons learned.
 - Patrol daily status logs.
 - Patrol incident reports.
- c. Safeguards And Security
 - Survey reports.
 - Corrective action plans.
 - Inquiry Reports.
- d. Emergency Preparedness (Such As Fire, Radiological, Facility)
 - Emergency response plans/procedures.
 - Detailed information identifying the location, quantity and type of protective gear used in radiological, chemical, or biological response.
 - Radiological, chemical, or biological detection/search capabilities.

- Specific locations of primary emergency response centers (such as room numbers) and any information as to the location of alternate emergency response centers.
 - Evacuation plans/procedures (information that building occupants need for immediate safety, such as posted evacuation routes inside DOE facilities, should NOT be marked as sensitive).
 - Bomb and explosive detection/search plans and capabilities.
 - Vulnerability information/weaknesses/areas for improvement.
 - Emergency response corrective actions that involve security information.
 - Major capital asset information. (Note: For the purposes of this guidance, major capital assets include the Plutonium Finishing Plant, K-Basins, Canister Storage Building, Fast Flux Test Facility, Radiochemical Processing Laboratory, 320 Building, Energy and Environmental Sciences Building, 331 Building, and the 338 Building.)
 - DOE controlled portion of the Federal Building, and parts of the National Security Building.
 - Detailed operating schedules.
 - Maintenance schedules.
 - Asset-specific information regarding radiological, chemical, or biological material storage. Construction details (e.g., wall thickness, door construction, ventilation systems, electrical panels).
 - Security alarm locations.
 - Building floor plans/schematics.
 - Safety analysis scenarios, including postulated conclusions.
 - Hazard monitoring equipment type and location.
- e. Critical Infrastructure Location Information
- Telecommunications lines and telephone nodes.
 - Water lines, storage, and treatment facilities.
 - Electrical distribution lines, substations, and switch stations.
 - Waste transfer lines/routes.
 - Gasoline, diesel, and natural gas storage.
- f. Graphical Information
- Detailed maps that show locations of SNM, hazardous waste, hazardous material, infrastructure (e.g., telecommunications lines or water lines) or security features (e.g., physical or personnel) of the site or individual facilities.
 - Aerial photos that show detailed locations of SNM, hazardous waste, hazardous material, infrastructure (telecommunications lines, water lines, etc.), security features (physical, personnel, etc.) of the site or individual facilities.
 - Any graphical representation of any of the information described in these criteria that contains sufficient detail to provide useful information to an adversary.

OFFICE OF RIVER PROTECTIONS
PRIORITY LIST
FY-2004
FOR THE
HANFORD ADVISORY BOARD

1. Draft Tank Closure Environmental Impact Statement (Enabling Document)
 - Public Comment Period October – December 2003 (tentative)
 - Two-day workshop for HAB to provide input on the Draft EIS
2. TRU Mixed Waste
3. Tank Closure Planning (Implementing Document)
4. Supplemental Technologies
 - Preliminary selection to be made by mid-September 2003
 - DOE-ORP to make final determination by December 2003
 - Path forward to meet new commitment of 2005 (M-62 TPA)
5. Waste Treatment Plant
 - Continuous updates concerning construction costs and schedules
 - Keep the WTP visible to the residents of the Pacific Northwest

DRAFT

INITIAL RL REQUEST FOR HAB ADVICE IN 04

- **Vision and End-States/Integration with LTS**
- **Groundwater**
- **N-Springs Remediation**
- **Central Plateau Closure Strategy**
- **Sitewide Waste Management Strategy**
- **300 Area**
 - **strategy for protection to support RODs**
 - **re-industrialization**
 - **5-year ROD reviews**
- **TRU Disposition**
- **PFP End State**
- **B/C Risk Assessment**